



Public Service Department

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<https://publicservice.vermont.gov/>

SEALED BID REQUEST FOR PROPOSAL

Vermont State 10 Year Telecommunications Plan

ISSUE DATE: December 8, 2020

BIDDERS' CONFERENCE: A BIDDER'S CONFERENCE WILL NOT BE HELD.

QUESTIONS DUE BY: December 15, 2020, 4:00pm

ANSWERS POSTED December, 18 2020

RFP RESPONSES DUE BY: December 30, 2020, 4:00pm

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1. OVERVIEW:

- 1.1. **SCOPE AND BACKGROUND:** Through this Request for Proposal (RFP) the Vermont Department of Public Service (hereinafter the “State”) is seeking proposals to develop and write a Telecommunications Plan that meets new requirements set forth by Act 79, an act relating to broadband deployment throughout Vermont, and 30 V.S.A. § 202d as amended by Act 137.
 - 1.2. **CONTRACT PERIOD:** Contracts arising from this RFP will be for a period of **1 (one)** year. The State anticipates the start date will be January 15, 2021.
 - 1.3. **SINGLE POINT OF CONTACT:** All communications concerning this RFP are to be addressed in writing to the State Contact listed on the front page of this RFP. Actual or attempted contact with any other individual from the State concerning this RFP is strictly prohibited and may result in disqualification.
 - 1.4. **QUESTION AND ANSWER PERIOD:** Any vendor requiring clarification of any section of this RFP or wishing to comment on any requirement of the RFP must submit specific questions in writing no later than the deadline for question indicated on the first page of this RFP. Questions may be e-mailed to the point of contact on the front page of this RFP. Questions or comments not raised in writing on or before the last day of the question period are thereafter waived. At the close of the question period a copy of all questions or comments and the State's responses will be emailed to invited vendors. Every effort will be made to post this information as soon as possible after the question period ends, contingent on the number and complexity of the questions.
2. **DETAILED REQUIREMENTS/DESIRED OUTCOMES:** This plan for which this RFP is in reference must be prepared pursuant to Act No. 79 “An act relating to broadband deployment throughout Vermont.” This act amended 30 V.S.A. § 202d with additional directions for what should be included in the preparation, writing, and adoption of the State’s Telecommunications Plan.

The current version of the State Telecommunications Plan is the 2014 Telecommunications Plan, and it can be found on the Department of Public Service website¹. The Department issued a plan in 2018. Public hearings on the final draft of the 2018 plan were held in five cities around the state, but the plan has not been adopted due to the General Assembly’s decision not to hold a final hearing on the draft. The draft plan addressed major ongoing developments in the telecommunications industry, including broadband and cellular infrastructure developments and regulatory policy. The Plan sets forth a clear strategy for continuing to improve broadband access and quality in Vermont. It includes an overview of the state’s existing telecommunications infrastructure and strategies for increasing the availability of broadband and wireless voice services. It described the state of the industry and the challenges facing Vermont and offered concrete recommendations for addressing them.

After the onset of the COVID-19 Emergency the Department produced the Emergency Broadband Action Plan to respond the challenges brought on by the COVID-19 pandemic.² In June of 2020 the Vermont General Assembly passed Act 137 directing the Department to hire a consultant to draft a COVID Response Telecommunications Recovery Plan. The Department expects the 2021 plan to update the strategies discussed in these three plans and integrate the new requirements specified in Act No. 79. **The contractor will be expected to familiarize itself with, use, and build upon the work accomplished in the COVID-19 Response Telecommunications Recovery Plan, and the Department will make the underlying work product available to the winning bidder.**³

3. The Contractor will work at the direction of the Department of Public Service to complete a draft Plan. The Plan shall be for a 10-year period and shall serve as a basis for State telecommunications policy. **The Plan must be implementable and include concrete steps for achieving the goals described in 30 V.S.A. § 202c. The Plan should describe the public and private costs and the consequences of each implementation step.** Developing the plan includes the following tasks:

¹ <https://publicservice.vermont.gov/content/telecommunications-plan>

² <https://publicservice.vermont.gov/content/emergency-broadband-action-plan>

³ <https://publicservice.vermont.gov/content/draft-covid-19-response-telecommunications-recovery-plan>

- 3.1. **Ten Year Overview of Expected Future Requirements for Telecommunications Services** - An Overview, looking 10 years ahead, of statewide growth and development as they relate to future requirements for telecommunications services, including patterns of urban expansion, statewide and service area economic growth, shifts in transportation modes, economic development, technological advances, and other trends and factors that will significantly affect State telecommunications policy and programs. The overview shall include an economic and demographic forecast sufficient to determine infrastructure investment goals and objectives.
- 3.2. **Survey of Vermont residents and businesses**⁴ - One or more surveys of Vermont residents and businesses, conducted in cooperation with the Agency of Commerce and Community Development (“ACCD”) to determine what telecommunications services are needed now and in the succeeding 10 years, generally, and with respect to the following specific sectors in Vermont;
- 3.2.1. Educational sector, with input from Secretary of Education;
 - 3.2.2. Healthcare and human services sectors, with input from Commissioner of Health and Secretary of Human Services;
 - 3.2.3. Public Safety sector, with input from Commissioner of Public Safety and the Executive Director of the Enhanced 911 Board; and
- 3.3. The Workforce Training and Development sectors, with input from the Commissioner of Labor
- 3.4. **An assessment of the current state of telecommunications infrastructure**
- 3.5. **An assessment, conducted in cooperation with the Agency of Digital Services (“ADS”) and Agency of Transportation (“AOT”) of State-owned and managed telecommunications systems and related infrastructure and an evaluation** - An assessment, conducted in cooperation with the Agency of Digital Services (“ADS”) and Agency of Transportation (“AOT”) of State-owned and managed telecommunications systems and related infrastructure and an evaluation, with specific goals and objectives, of alternative proposals for upgrading the systems to provide the best available and affordable technology for use by State and local government, public safety, educational institutions, community media, nonprofit organizations performing governmental functions, and other community anchor institutions.
- 3.6. **Assessment of status, coverage, and capacity of telecommunications networks and services** - A geographically specific assessment of the status, coverage, and capacity of telecommunications networks and services available throughout Vermont, a comparison of available services relative to other states, including price and broadband speed comparisons for key services and comparisons of the status of technology deployment.
- 3.7. **Assessment of opportunities for shared infrastructure** - An assessment of opportunities for shared infrastructure, open access, and neutral host wireless facilities that is sufficiently specific to guide the Public Utility Commission, the Department, State and local governments, and telecommunications service companies in the deployment of new technology.
- 3.8. **PEG television analysis** - An analysis of available options to support the State’s access media organizations.⁵
- 3.9. **An analysis of alternative strategies to expand broadband and increase network resiliency** - leverage the State’s ownership and management of the public rights-of-way to create opportunities for accelerating the buildout of fiber-optic broadband and for increasing network resiliency capacity.
- 3.10. **Emergency communications initiatives and requirements** - With respect to emergency communications, an analysis of all federal initiatives and requirements, including the Department of

⁴ Bidders should itemize this section. The Department intends to seek a separate vendor to complete the survey in the interest of time.

⁵ As part of this planning process, Contractor will be asked to review and critique a report by the Agency of Commerce and Community Development on this subject due to the Vermont General Assembly on January 15, 2021.

Commerce FirstNet initiative and the Department of Homeland Security Statewide Communication Interoperability Plan, and how these activities can best be integrated with strategies to advance the State's interest in achieving ubiquitous deployment of mobile telecommunications and broadband services within Vermont.

- 3.11. **An analysis of alternative strategies to expand broadband and increase network resiliency** - leverage the State's ownership and management of the public rights-of-way to create opportunities for accelerating the buildout of fiber-optic broadband and for increasing network resiliency capacity.
- 3.12. **Analysis of regulatory and legal barriers facing state action** – The Plan shall include a discussion of relevant federal and state laws and regulations affecting State action in the telecommunications and information market, including relevant preemption issues. Additional attention should be paid to the challenges and opportunities facing communications union districts.
- 3.13. **Initiatives to advance state telecommunication policies and goals** - In developing the plan, the Department shall address each of the State telecommunications policies and goals of 30 V.S.A. § 202c, and shall assess initiatives designed to advance and make measurable progress with respect to each of those policies and goals. The assessment shall include identification of the resources required and potential sources of funding for plan implementation that meet the following goals as specified in 30 V.S.A. § 202c:
- (a) The General Assembly finds that advances in telecommunications technology and changes in federal regulatory policy are rapidly reshaping telecommunications services, thereby promising the people and businesses of the State communication and access to information, while creating new challenges for maintaining a robust, modern telecommunications network in Vermont.*
- (b) Therefore, to direct the benefits of improved telecommunications technology to all Vermonters, it is the purpose of this section and section 202d of this title to:*
- (1) strengthen the State's role in telecommunications planning;*
- (2) support the universal availability of appropriate infrastructure and affordable services for transmitting voice and high-speed data;*
- (3) support the availability of modern mobile wireless telecommunications services along the State's travel corridors and in the State's communities;*
- (4) provide for high-quality, reliable telecommunications services for Vermont businesses and residents;*
- (5) provide the benefits of future advances in telecommunications technologies to Vermont residents and businesses;*
- (6) support competitive choice for consumers among telecommunications service providers and promote open access among competitive service providers on nondiscriminatory terms to networks over which broadband and telecommunications services are delivered;*
- (7) support the application of telecommunications technology to maintain and improve governmental and public services, public safety, and the economic development of the State;*
- (8) support deployment of broadband infrastructure that:*
- (A) uses the best commercially available technology;*
- (B) does not negatively affect the ability of Vermont to take advantage of future improvements in broadband technology or result in widespread installation of technology that becomes outmoded within a short period after installation;*
- (9) in the deployment of broadband infrastructure, encourage the use of existing facilities, such as existing utility poles and corridors and other structures, in preference to the construction of new facilities or the replacement of existing structures with taller structures; and*
- (10) support measures designed to ensure that by the end of the year 2024 every E-911 business and residential location in Vermont has infrastructure capable of delivering Internet access with service that has a minimum download speed of 100 Mbps and is symmetrical. (Added 1987, No. 87, § 1; amended*

2003, No. 164 (Adj. Sess.), § 15, eff. June 12, 2004; 2009, No. 54, § 49, eff. June 1, 2009; 2011, No. 53, § 24b, eff. May 27, 2011; 2013, No. 190 (Adj. Sess.), § 8, eff. June 16, 2014.)

- 3.13.1. **Public Comment draft and the Final Draft of Report.** The Contractor shall provide the Department with first draft for internal review and a Public Comment draft. The Department will facilitate collaboration with other state agencies required in the statutes. The Department will also facilitate the public process procedures required for drafting the Public Comments draft, including conducting public hearings and accepting public comments. The Department anticipates that it will produce the Final Draft following additional public process after the release of the Public Comments draft. Vendors should provide a price for assistance with preparation for the final draft. **The Department expects to receive the Public Comment draft no later than April 30, 2021.** Contractor will be expected to assist with the finalization of the report due June 30, 2021.

4. GENERAL REQUIREMENTS:

- 4.1. **PRICING:** Bidders must price the terms of this solicitation at their best pricing. Any and all costs that Bidder wishes the State to consider must be submitted for consideration. If applicable, all equipment pricing is to include F.O.B. delivery to the ordering facility. No request for extra delivery cost will be honored. All equipment shall be delivered assembled, serviced, and ready for immediate use, unless otherwise requested by the State.
- 4.1.1. Prices and/or rates shall remain firm for the initial term of the contract. The pricing policy submitted by Bidder must (i) be clearly structured, accountable, and auditable and (ii) cover the full spectrum of materials and/or services required.
- 4.1.2. **Cooperative Agreements.** Bidders that have been awarded similar contracts through a competitive bidding process with another state and/or cooperative are welcome to submit the pricing in response to this solicitation.
- 4.1.3. **Retainage.** In the discretion of the State, a contract resulting from this RFP may provide that the State withhold a percentage of the total amount payable for some or all deliverables, such retainage to be payable upon satisfactory completion and State acceptance in accordance with the terms and conditions of the contract.
- 4.1.4. **Cost Estimate Worksheet:** Bidders shall submit their pricing information in the Price Schedule attached to the RFP.
- 4.2. **BEST AND FINAL OFFER:**
- 4.2.1. **Best and Final Offer (BAFO).** At any time after submission of Responses and prior to the final selection of Bidder(s) for Contract negotiation or execution, the State may invite Bidder(s) to provide a BAFO.
- 4.2.2. The state reserves the right to request BAFOs from only those Bidders that meet the minimum qualification requirements and/or have not been eliminated from consideration during the evaluation process.
- 4.2.3. **Evaluation of Responses and Selection of Bidder(s).** The State shall have the authority to evaluate Responses and select the Bidder(s) as may be determined to be in the best interest of the State and consistent with the goals and performance requirements outlined in this RFP. **NOTE: The Department reserves the right to choose not to select a vendor. Vendor selection may depend on receipt of an appropriation in the final state Appropriation bill.**
- 4.3. **WORKER CLASSIFICATION COMPLIANCE REQUIREMENTS:** In accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54), Bidders must comply with the following provisions and requirements.
- 4.3.1. Self Reporting: For bid amounts exceeding \$250,000.00, Bidder shall complete the appropriate section in the attached Certificate of Compliance for purposes of self-reporting information relating to past violations, convictions, suspensions, and any other information related to past performance relative to coding and classification of workers. The State is requiring information on any violations that occurred in the previous 12 months.

- 4.3.2. **Subcontractor Reporting:** For bid amounts exceeding \$250,000.00, Bidders are hereby notified that upon award of contract, and prior to contract execution, the State shall be provided with a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54). This requirement does not apply to subcontractors providing supplies only and no labor to the overall contract or project. This list **MUST** be updated and provided to the State as additional subcontractors are hired. A sample form is available online at <http://bgs.vermont.gov/purchasing-contracting/forms>. **The subcontractor reporting form is not required to be submitted with the bid response.**

4.4. **EXECUTIVE ORDER 05-16: CLIMATE CHANGE CONSIDERATIONS IN STATE PROCUREMENTS:**

For bid amounts exceeding \$25,000.00 Bidders are requested to complete the Climate Change Considerations in State Procurements Certification, which is included in the Certificate of Compliance for this RFP.

After consideration of all relevant factors, a bidder that demonstrates business practices that promote clean energy and address climate change as identified in the Certification, shall be given favorable consideration in the competitive bidding process. Such favorable consideration shall be consistent with and not supersede any preference given to resident bidders of the State and/or products raised or manufactured in the State, as explained in the Method of Award section. But, such favorable consideration shall not be employed if prohibited by law or other relevant authority or agreement.

- 4.5. **METHOD OF AWARD:** Awards will be made in the best interest of the State. The State may award one or more contracts and reserves the right to make additional awards to other compliant bidders at any time if such award is deemed to be in the best interest of the State. All other considerations being equal, preference will be given first to resident bidders of the state and/or to products raised or manufactured in the state, and then to bidders who have practices that promote clean energy and address climate change, as identified in the applicable Certificate of Compliance.

- 4.5.1. **Evaluation Criteria:** Consideration shall be given to the Bidder's project approach and methodology, qualifications and experience, ability to provide the services within the defined timeline, cost, and/or success in completing similar projects, as applicable, and to the extent specified below.

- 4.5.1.1. The State will evaluate all responses received based upon its assessment of the reasonableness of cost, completeness, and quality of the responses, qualifications of the individuals proposed to perform the work, relevance of previous experience, and any other criteria it deems relevant. Acceptance or rejection of any or all proposals will be determined by the exercise of the State's sole discretion. All proposals are subject to an evaluation by the Department and/or non-departmental reviewers. The State reserves the right (but in no way is obligated) to interview the top prospective candidates to aid in the selection process.

- 4.6. **STATEMENT OF RIGHTS:** The State of Vermont reserves the right to obtain clarification or additional information necessary to properly evaluate a proposal. Vendors may be asked to give a verbal presentation of their proposal after submission. Failure of vendor to respond to a request for additional information or clarification could result in rejection of that vendor's proposal. To secure a project that is deemed to be in the best interest of the State, the State reserves the right to accept or reject any and all bids, in whole or in part, with or without cause, and to waive technicalities in submissions. The State also reserves the right to make purchases outside of the awarded contracts where it is deemed in the best interest of the State.

- 4.7. **CONTRACT TERMS:** The selected bidder(s) will be expected to sign a contract with the State, including the Standard Contract Form and Attachment C as attached to this RFP for reference. The contract will obligate the bidder to provide the services and/or products identified in its bid, at the prices listed.

- 4.7.1. **PAYMENT TERMS:** All invoices are to be rendered by the Contractor on the vendor's standard billhead and forwarded directly to the institution or agency ordering materials or services and shall specify the address to which payments will be sent. Payment terms are Net 30 days from receipt of an error-free invoice with all applicable supporting documentation. Percentage

discounts may be offered for prompt payments of invoices; however, such discounts must be in effect for a period of 30 days or more in order to be considered in making awards.

5. **CONTENT AND FORMAT OF RESPONSES:** The content and format requirements listed below are the minimum requirements for State evaluation. These requirements are not intended to limit the content of a Bidder's proposal. Bidders may include additional information or offer alternative solutions for the State's consideration. However, the State discourages overly lengthy and costly proposals, and Bidders are advised to include only such information in their response as may be relevant to the requirements of this RFP.

5.1. **NUMBER OF COPIES:**

5.1.1. Submit one digital copy to psd.telecom@vermont.gov. In addition, respondents may submit paper copies by regular mail to 112 State Street, Floor 3 Montpelier Vermont 05620, but please bear in mind that PSD Offices are closed to the public and staff will not be present to accept your bid. Bids will be accepted based on the timestamp of the email sent to psd.telecom@vermont.gov.

5.1.2. The bid should include a Cover Letter and Bid Proposal form.

5.2. **COVER LETTER:**

5.2.1. Confidentiality. To the extent your bid contains information you consider to be proprietary and confidential, you must comply with the following requirements concerning the contents of your cover letter and the submission of a redacted copy of your bid (or affected portions thereof).

5.2.2. The successful response will become part of the contract file and will become a matter of public record, as will all other responses received. If the response includes material that is considered by the bidder to be proprietary and confidential under the State's Public Records Act, 1 V.S.A. § 315 et seq., the bidder shall submit a cover letter that clearly identifies each page or section of the response that it believes is proprietary and confidential. The bidder shall also provide in their cover letter a written explanation **for each marked section** explaining why such material should be considered exempt from public disclosure in the event of a public records request, pursuant to 1 V.S.A. § 317(c), including the prospective harm to the competitive position of the bidder if the identified material were to be released. Additionally, the bidder must include a redacted copy of its response for portions that are considered proprietary and confidential. Redactions must be limited so that the reviewer may understand the nature of the information being withheld. It is typically inappropriate to redact entire pages, or to redact the titles/captions of tables and figures. Under no circumstances can the entire response be marked confidential, and the State reserves the right to disqualify responses so marked.

5.2.3. Exceptions to Contract Terms and Conditions. If the bidder wishes to propose an exception to any terms and conditions set forth in the Standard Contract Form and its attachments, such exceptions must be included in the cover letter to the RFP response. Failure to note exceptions when responding to the RFP will be deemed to be acceptance of the State contract terms and conditions. If exceptions are not noted in the response to this RFP but raised during contract negotiations, the State reserves the right to cancel the negotiation if deemed to be in the best interests of the State. Note that exceptions to contract terms may cause rejection of the proposal.

- 5.3. **BACKGROUND AND EXPERIENCE.** Provide details concerning the form of business organization, company size and resources; describe particular experience relevant to the proposed project, and list all current or past State projects.

If a Bidder intends to use subcontractors, the Bidder must identify in the proposal the names of the subcontractors, the portions of the work the subcontractors will perform, and address the background and experience of the subcontractor(s), as above.

- 5.4. **REFERENCES.** Provide the names, addresses, and phone numbers of at least three companies with whom you have transacted similar business in the last 12 months. You must include contact names who can talk knowledgeably about performance.

- 5.5. **REPORTING REQUIREMENTS:** Provide a sample of any reporting documentation that may be applicable to the Detailed Requirements of this RFP.

- 5.6. **PRICING:** Bidders shall submit their pricing information in the Price Schedule attached to the RFP. Bidders may be required to submit pricing information separate from their bid package if specifically required above.
- 5.7. **CERTIFICATE OF COMPLIANCE:** This form must be completed and submitted as part of the response for the proposal to be considered valid.
- 5.8. **DELIVERY METHODS:**
- 5.8.1. **ELECTRONIC:** Electronic bids will be accepted. Bids will be accepted via email submission to psd.telecom@vermont.gov. Bids must consist of a single email with a single, digitally searchable PDF attachment containing all components of the bid. Multiple emails and/or multiple attachments will not be accepted. There is an attachment size limit of 40 MB. It is the Bidder's responsibility to compress the PDF file containing its bid if necessary in order to meet this size limitation.
- 5.8.2. **FAX BIDS:** Faxed bids will not be accepted.

6. ATTACHMENTS:

- 6.1. Certificate of Compliance. This form **must be signed** for the proposal to be valid.
- 6.2. Price Schedule
- 6.3. SAMPLE Standard Contract Form
- 6.4. Attachment C: Standard State Contract Provisions (December 15, 2017)

CERTIFICATE OF COMPLIANCE

For a bid to be considered valid, this form must be completed in its entirety, executed by a duly authorized representative of the bidder, and submitted as part of the response to the proposal.

- A. **NON COLLUSION:** Bidder hereby certifies that the prices quoted have been arrived at without collusion and that no prior information concerning these prices has been received from or given to a competitive company. If there is sufficient evidence to warrant investigation of the bid/contract process by the Office of the Attorney General, bidder understands that this paragraph might be used as a basis for litigation.
- B. **CONTRACT TERMS:** Bidder hereby acknowledges that is has read, understands and agrees to the terms of this RFP, including Attachment C: Standard State Contract Provisions, and any other contract attachments included with this RFP.

- C. **FORM OF PAYMENT:** Does Bidder accept the Visa Purchasing Card as a form of payment?

____ Yes ____ No

- D. **WORKER CLASSIFICATION COMPLIANCE REQUIREMENT:** In accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54), the following provisions and requirements apply to Bidder when the amount of its bid exceeds \$250,000.00.

Self-Reporting. Bidder hereby self-reports the following information relating to past violations, convictions, suspensions, and any other information related to past performance relative to coding and classification of workers, that occurred in the previous 12 months.

Summary of Detailed Information	Date of Notification	Outcome

Subcontractor Reporting. Bidder hereby acknowledges and agrees that if it is a successful bidder, prior to execution of any contract resulting from this RFP, Bidder will provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54), and Bidder will provide any update of such list to the State as additional subcontractors are hired. Bidder further acknowledges and agrees that the failure to submit subcontractor reporting in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54) will constitute non-compliance and may result in cancellation of contract and/or restriction from bidding on future state contracts.

E. Executive Order 05 – 16: Climate Change Considerations in State Procurements Certification

Bidder certifies to the following (Bidder may attach any desired explanation or substantiation. Please also note that Bidder may be asked to provide documentation for any applicable claims):

6.5. Bidder owns, leases or utilizes, for business purposes, space that has received:

- ☐ Energy Star® Certification
- ☐ LEED®, Green Globes®, or Living Buildings ChallengeSM Certification
- ☐ Other internationally recognized building certification:

2. Bidder has received incentives or rebates from an Energy Efficiency Utility or Energy Efficiency Program in the last five years for energy efficient improvements made at bidder's place of business. Please explain:

3. Please Check all that apply:

- ☐ Bidder can claim on-site renewable power or anaerobic-digester power ("cow-power"). Or bidder consumes renewable electricity through voluntary purchase or offset, provided no such claimed power can be double-claimed by another party.
- ☐ Bidder uses renewable biomass or bio-fuel for the purposes of thermal (heat) energy at its place of business.
- ☐ Bidder's heating system has modern, high-efficiency units (boilers, furnaces, stoves, etc.), having reduced emissions of particulate matter and other air pollutants.
- ☐ Bidder tracks its energy consumption and harmful greenhouse gas emissions. What tool is used to do this? _____
- ☐ Bidder promotes the use of plug-in electric vehicles by providing electric vehicle charging, electric fleet vehicles, preferred parking, designated parking, purchase or lease incentives, etc..
- ☐ Bidder offers employees an option for a fossil fuel divestment retirement account.
- ☐ Bidder offers products or services that reduce waste, conserve water, or promote energy efficiency and conservation. Please explain:

1. Please list any additional practices that promote clean energy and take action to address climate change:

F. Acknowledge receipt of the following Addenda:

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Addendum No.: _____ Dated: _____

Bidder Name: _____ Contact Name: _____

Address: _____ Fax Number: _____

_____ Telephone: _____

_____ E-Mail: _____

By: _____ Name: _____
Signature of Bidder (or Representative) (Type or Print)

END OF CERTIFICATE OF COMPLIANCE

PRICE SCHEDULE

3.1 **Vermont State Telecommunications Plan** including the all work necessary to produce a public comment draft, as outlined in Section 2 and 3 of this RFP.

Item	General Requirements Description	Cost
1	Ten Year Overview of Expected Future Requirements for Telecommunications Services	\$_____
2	Service Need Surveys of Vermont Residents and Businesses	\$_____
3	Assessment of the current state of telecommunications infrastructure	\$_____
4	Assessment of State-owned telecom systems and infrastructure and alternative upgrade paths	\$_____
5	Geographic assessment of status, coverage, and capacity of available networks throughout the State, comparison to other states	\$_____
6	Assessment of opportunities for shared infrastructure, open access, neutral host wireless facilities	\$_____
7	PEG Television Analysis	\$_____
8	Analysis of alternative strategies to expand broadband and increase network resiliency	\$_____
9	Emergency communications initiatives and requirements	\$_____
10	Analysis of alternative strategies to expand broadband and increase network resiliency	\$_____
11	Initiatives to advance state telecommunication policies and goals	\$_____
12	Analysis of Legal issues	\$_____
13	Draft for Public Comment and revisions for the final	\$_____

3.2 Contractor Material Mark-up: The State expects that parts and materials required for completing the task shall be billed to the State at the Contractor's cost. If the Contractor intends to propose a markup on materials, it should be specified in the proposal. The State will not consider a markup in excess of 10%.

Name of Bidder: _____

Signature of Bidder: _____

Date: _____